



## CAREER ADVISING FRAMEWORK GRADES PreK-12

The Trotwood Madison City School District's plan for providing career advising includes, providing:

1. Grade level examples that link student's school work to one or more career fields by implementing the Career Connections Learning Strategies offered by the Ohio department of Education.
2. Career advising to students in grades PreK–12, which includes age appropriate activities and also includes creating and maintaining a Career Readiness Plan beginning in grade 6, which includes meeting with each student at least once annually to explore , evaluate and plan academic and career pathways.
3. Additional interventions and career advising for students who are identified as at risk of dropping out of school. These include:
  - a. Identifying students who are at risk of dropping out of school using a local, research based method with input from teachers, school counselors and other appropriate school staff.
  - b. Developing an Individualized Student Success Plan for each at risk student that reviews and assesses the student's academic and career pathway to successful graduation, the role of career-technical education, competency based education and experiential learning where appropriate and which addresses the student's individual challenges in successfully completing the pathway to graduation.
    - i. District staff will invite the student's parent, guardian, or custodian to assist in the development of the Individualized Student Success Plan. If that adult does not participate in the plan development, the district will provide the adult a copy of the plan, a statement of the importance of a high school diploma and a listing of the pathways to graduation available to the student.
4. Training for employees on how to advise students on career pathways, including use of the tools available in [OhioMeansJobsK-12](#) and other online sources provided by the district.
5. Multiple academic and career pathways through high school that students may choose to earn a high school diploma, including opportunities to earn industry-recognized credentials and postsecondary course credit through College Credit Plus.
6. Information on courses that can award students both traditional academic and career-technical credit including but not limited to the District's policy on credit flexibility and instructions for students to access the educational option.
7. Documentation on career advising provided for review by the student's parent, guardian, or custodian, and schools the student may attend in the future. This includes activities that support

the student's academic, career and social/emotional development such as those saved to a student's OhioMeans JobsK-12 Backpack.

8. The supports necessary for students to successfully transition from high school to their postsecondary destinations, including interventions and services for students in need of remediation in mathematics and English Language arts.

*This policy on career advising will be reviewed biannually and made available to students, parents, guardians and custodians, local postsecondary institutions and district residents via the Trotwood Madison City School's District website.*

**TROTWOOD MADISON CITY SCHOOLS**  
**CAREER READINESS PROGRAM**

**Grade: PreK**  
**CAREER AWARENESS**

<b>Tools and Assessments</b>	<b>Student Activities</b>	<b>School Activities</b>	<b>Resources</b>
<p>Use the school calendar and PBIS meeting minutes to ensure activities have been implemented.            Use of Conscious Discipline.</p>	<p>Students will have the opportunity to learn about respect for others through their social and emotional curriculum—Relationship strand. (Teacher)</p> <p>Students participate in centers where they can engage in dramatic play about the world of work, cooperate with peers, share materials, and show responsibility for taking care of materials. (Teacher)</p> <p>Students will have the opportunity for a career dress up day. Students will dress up and share about a job of their choosing. (Teachers)</p> <p>Name things you like to do and things you don't, interest inventory that is developmentally appropriate. (Teacher)</p> <p>Identify 3 people in your school and what jobs they do. Staff job bulletin board changes quarterly. (Teacher/Counselor)</p> <p>Describe what you use money, use of classroom/school store. (Teacher, Counselor)</p> <p>Describe what one person in your house does at work. (Teacher, Counselor)</p>	<p>Implement the Core Values of PBIS and the TMCS PBIS framework, and Beat the Timer. Teach students skills of self-regulation, dependability, flexibility, and team cooperation. (Administration, Teachers, Support staff).</p> <p>Provide students with access to activities that promote career awareness on a regular basis throughout the year (field trips, presentations, Thrively and speakers). (Teachers, Counselor, Administration)</p> <p>Classroom Guidance Lessons: Students learn skills to carry out the school districts PBIS Core Values. Lessons focus on self-regulation, problem solving, and emotional control. (Counselor, counselor provided)</p> <p>Family Engagement Nights such as but not limited to, Reading and Math Nights. Ways to incorporate academic practice into their home life. Families learn the benefits of early school success on future success at school and work. (Administration, Parent Engagement, building staff)</p> <p>Parent Newsletters: newsletters focusing on school activities, learning targets, and tips for parents on improving school experiences including attendance, regular home reading, and setting high expectations for college and careers. (Administration, Counselor).</p>	<p>Ohio Department of Education Standards</p> <p>Trotwood Community</p> <p>PBIS Programming</p> <p>Conscious Discipline</p> <p>Ohio State University</p> <p>TMCS Student Services</p>

**TROTWOOD MADISON CITY SCHOOLS**  
**CAREER READINESS PROGRAM**

**Grade: K**  
**CAREER AWARENESS**

<b>Tools and Assessments</b>	<b>Student Activities</b>	<b>School Activities</b>	<b>Resources</b>
<p>Use the school calendar and PBIS meeting minutes to ensure activities have been implemented. Use of conscious discipline.</p>	<p>Students will have the opportunity to learn about respect for others through their social and emotional curriculum—Relationship strand. (Teacher)</p> <p>Students participate in centers where they can engage in dramatic play about the world of work, cooperate with peers, share materials, and show responsibility for taking care of materials. (Teacher)</p> <p>Students will have the opportunity for a career dress up day. Students will dress up and share about a job of their choosing. (Teachers)</p> <p>Name things you like to do and things you don't, interest inventory that is developmentally appropriate. (Teacher)</p> <p>Identify 3 people in your school and what jobs they do. Staff job bulletin board changes quarterly. (Teacher/Counselor)</p> <p>Describe what you use money, use of classroom/school store. (Teacher, Counselor)</p> <p>Describe what one person in your house does at work. (Teacher, Counselor)</p>	<p>Implement the Core Values of PBIS and the TMCS PBIS framework, and Beat the Timer.. Teach students skills of self-regulation, dependability, flexibility, and team cooperation. (Administration, Teachers, Support staff).</p> <p>Provide students with access to activities that promote career awareness on a regular basis throughout the year.(field trips, presentations, Thrively and speakers) (Teachers, Counselor, Administration)</p> <p>Classroom Guidance Lessons: Students learn skills to carry out the school districts PBIS Core Values. Lessons focus on self-regulation, problem solving, and emotional control. (Counselor, counselor provided)</p> <p>Family Engagement Nights such as but not limited to Reading and Math Nights. Ways to incorporate academic practice into their home life. Families learn the benefits of early school success on future success at school and work. (Administration, Parent Engagement, building staff)</p> <p>Parent Newsletters: newsletters focusing on school activities, learning targets, and tips for parents on improving school experiences including attendance, regular home reading, and setting high expectations for college and careers. (Administration, Counselor).</p>	<p>Ohio Department of Education Standards</p> <p>Trotwood Community</p> <p>PBIS Programming</p> <p>Conscious Discipline</p> <p>Ohio State University</p> <p>TMCS Student Services</p>

**TROTWOOD MADISON CITY SCHOOLS**  
**CAREER READINESS PROGRAM**

**Grade: 1**  
**CAREER AWARENESS**

<b>Tools and Assessments</b>	<b>Student Activities</b>	<b>School Activities</b>	<b>Resources</b>
<p>Use the school calendar and PBIS meeting minutes to ensure activities have been implemented. Use of conscious discipline.</p>	<p>Students will have the opportunity to learn about respect for others through their social and emotional curriculum—Relationship strand. (Teacher)</p> <p>Students participate in centers where they can engage in dramatic play about the world of work, cooperate with peers, share materials, and show responsibility for taking care of materials. (Teacher)</p> <p>Students will have the opportunity for a career dress up day. Students will dress up and share about a job of their choosing. (Teachers)</p> <p>Name things you like to do and things you don't, interest inventory that is developmentally appropriate. (Teacher)</p> <p>Identify 3 people in your school and what jobs they do. Staff job bulletin board changes quarterly. (Teacher/Counselor)</p> <p>Describe what you use money, use of classroom/school store. (Teacher, Counselor)</p> <p>Describe what one person in your house does at work. (Teacher, Counselor)</p>	<p>Implement the Core Values of PBIS and the TMCS PBIS framework, and Beat the Timer.. Teach students skills of self-regulation, dependability, flexibility, and team cooperation. (Administration, Teachers, Support staff).</p> <p>Provide students with access to activities that promote career awareness on a regular basis throughout the year.field trips, presentations, Thrively and speakers) (Teachers, Counselor, Administration)</p> <p>Classroom Guidance Lessons: Students learn skills to carry out the school districts PBIS Core Values. Lessons focus on self-regulation, problem solving, and emotional control. (Counselor, counselor provided)</p> <p>Family Engagement Nights such as but not limited to Reading and Math Nights. Ways to incorporate academic practice into their home life. Families learn the benefits of early school success on future success at school and work. (Administration, Parent Engagement, building staff)</p> <p>Parent Newsletters: newsletters focusing on school activities, learning targets, and tips for parents on improving school experiences including attendance, regular home reading, and setting high expectations for college and careers. (Administration, Counselor).</p>	<p>Ohio Department of Education Standards</p> <p>Trotwood Community</p> <p>PBIS Programming</p> <p>Conscious Discipline</p> <p>Ohio State University</p> <p>TMCS Student Services</p>

**TROTWOOD MADISON CITY SCHOOLS**  
**CAREER READINESS PROGRAM**

**Grade: 2**  
**CAREER AWARENESS**

<b>Tools and Assessments</b>	<b>Student Activities</b>	<b>School Activities</b>	<b>Resources</b>
<p>Grade level formative and summative assessments.</p> <p>PBIS Data</p> <p>Thrively</p> <p>Panorama</p>	<p>List interests, what you like to do in your free time. (Teacher, Counselor)</p> <p>Describe what your parents do at work (Teacher, Counselor)</p> <p>Name and describe 5 different jobs in your community and how people learn to do these jobs (Teacher, Counselor)</p> <p>Name 3 habits that will help you be successful in school (Teacher, Counselor)</p> <p>Work in a team (Teacher, Counselor)</p> <p>Identify coin and paper money and tell how money is used (Teacher, Counselor)</p> <p>Explain how school is important to your future (Teacher, Counselor)</p>	<p>Implement the Core Values of PBIS and the TMCS PBIS framework, and Beat the Timer.. Teach students skills of self-regulation, dependability, flexibility, and team cooperation. (Administration, Teachers, Support staff).</p> <p>Include embedded Career Connections Learning Strategies across all content area courses for students to continue exploring and planning through the use of Thrively (i.e., Mathematics: Discuss the value of punctuality for work when learning to tell time.) (Teacher)</p> <p>Provide students with access to activities that promote career awareness on a regular basis throughout the year.(field trips, presentations, Thrively and speakers) (teachers, Counselor, Administration)</p> <p>Classroom Guidance Lessons: Students learn skills to carry out the school districts PBIS Core Values. Lessons focus on self-regulation, problem solving, and emotional control. (Counselor, counselor provided)</p> <p>Family Engagement Nights such as but not limited to Reading and Math Nights. Ways to incorporate academic practice into their home life. Families learn the benefits of early school success on future success at school and work. (Administration, Parent Engagement, building staff)</p> <p>Parent Newsletters: newsletters focusing on school activities, learning targets, and tips for parents</p>	<p>Dayton Metro Library – Trotwood Branch</p> <p>Ohio Department of Education Standards</p> <p>Trotwood Community</p> <p>PBIS Programming</p> <p>Conscious Discipline</p> <p>Ohio State University</p> <p>TMCS Student Services</p>

		<p>on improving school experiences including attendance, regular home reading, and setting high expectations for college and careers. (Administration, Counselor).</p> <p>District wide Career Activities. Parents and community partners are invited into the school district for Career Information and/or activities. (Counselor, Staff, Students, and Career Day Participants)</p>	
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**TROTWOOD MADISON CITY SCHOOLS**  
**CAREER READINESS PROGRAM**

**Grade: 3**  
**CAREER AWARENESS**

<b>Tools and Assessments</b>	<b>Student Activities</b>	<b>School Activities</b>	<b>Resources</b>
Grade level formative and summative assessments.	List interests, what you like to do in your free time. (Teacher, Counselor)	Implement the Core Values of PBIS and the TMCS PBIS framework, and Beat the Timer.. Teach students skills of self-regulation,	Dayton Metro Library – Trotwood Branch
PBIS Data	Describe what your parents do at work (Teacher, Counselor)	dependability, flexibility, and team cooperation. (Administration, Teachers, Support staff).	Ohio Department of Education Standards
Thrively			
Panorama	Name and describe 5 different jobs in your community and how people learn to do these jobs (Teacher, Counselor)	Include embedded Career Connections Learning Strategies across all content area courses for students to continue exploring and planning through the use of Thrively (i.e., Mathematics: Discuss the value of punctuality for work when learning to tell time.) (Teacher)	Trotwood Community
	Name 3 habits that will help you be successful in school (Teacher, Counselor)		PBIS Programming
	Work in a team (Teacher, Counselor)	Provide students with access to activities that promote career awareness on a regular basis throughout the year.(field trips, presentations, Thrively and speakers) (teachers, Counselor, Administration)	Conscious Discipline
	Identify coin and paper money and tell how money is used (Teacher, Counselor)		Ohio State University
	Explain how school is important to your future (Teacher, Counselor)	Classroom Guidance Lessons: Students learn skills to carry out the school districts PBIS Core Values. Lessons focus on self-regulation, problem solving, and emotional	TMCS Student Services

		<p>control. (Counselor, counselor provided)</p> <p>Family Engagement Nights such as but not limited to Reading and Math Nights. Ways to incorporate academic practice into their home life. Families learn the benefits of early school success on future success at school and work. (Administration, Parent Engagement, building staff)</p> <p>Parent Newsletters: newsletters focusing on school activities, learning targets, and tips for parents on improving school experiences including attendance, regular home reading, and setting high expectations for college and careers. (Administration, Counselor).</p> <p>District wide Career Activities. Parents and community partners are invited into the school district for Career Information and/or activities. (Counselor, Staff, Students, and Career Day Participants)</p>	
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**TROTWOOD MADISON CITY SCHOOLS**  
**CAREER READINESS PROGRAM**

**Grade: 4**  
**CAREER AWARENESS**

<b>Tools and Assessments</b>	<b>Student Activities</b>	<b>School Activities</b>	<b>Resources</b>
<p>Grade level formative and summative assessments.</p> <p>PBIS Data</p> <p>Thrively</p> <p>Panorama</p>	<p>List interests, what you like to do in your free time, interest inventory. (Teacher, Counselor)</p> <p>Describe what your parents do at work (Teacher, Counselor)</p> <p>Name and describe 5 different jobs in your community and how people learn to do these jobs (Teacher, Counselor)</p>	<p>Classroom lessons, focus on PBIS Core Values and SEL standards. (Teacher, Counselor)</p> <p>Include embedded Career Connections Learning Strategies across all content area courses for students to continue exploring and planning (Teacher)</p> <p>Provide students with access to activities that promote career awareness (field trips, presentations, and speakers)</p>	<p>Dayton Metro Library – Trotwood Branch</p> <p>Ohio Department of Education Standards</p> <p>Trotwood Community</p> <p>PBIS Programming</p>



	<p>Name 3 habits that will help you be successful in school (Teacher, Counselor)</p> <p>Work in a team (Teacher, Counselor)</p> <p>Explain how school is important to your future (Teacher, Counselor)</p> <p>Keep a record of your awards and recognitions, classroom based and building awards. To be included in Data Binders. (Teacher, Counselor)</p>	<p>(teachers, Counselor, Administration)</p> <p>Implement PBIS that reinforce Core Values.(Teacher, Counselor, Administrator)</p> <p>Provide study skills instruction through the use of small groups. (Teachers, Social Worker, Counselor)</p>	<p>Conscious Discipline</p> <p>Ohio State University</p> <p>TMCS D Student Services</p>
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**TROTWOOD MADISON CITY SCHOOLS**  
**CAREER READINESS PROGRAM**

**Grade: 5**  
**CAREER AWARENESS**

<b>Tools and Assessments</b>	<b>Student Activities</b>	<b>School Activities</b>	<b>Resources</b>
<p>Grade level formative and summative assessments.</p> <p>PBIS Data</p> <p>Thrively</p> <p>Panorama</p>	<p>List interests, what you like to do in your free time, interest inventory. (Teacher, Counselor)</p> <p>Describe what your parents do at work (Teacher, Counselor)</p> <p>Name and describe 5 different jobs in your community and how people learn to do these jobs (Teacher, Counselor)</p> <p>Name 3 habits that will help you be successful in school (Teacher, Counselor)</p> <p>Work in a team (Teacher, Counselor)</p>	<p>Classroom lessons, focus on PBIS Core Values and SEL standards. (Teacher, Counselor)</p> <p>Include embedded Career Connections Learning Strategies across all content area courses for students to continue exploring and planning (Teacher)</p> <p>Provide students with access to activities that promote career awareness (field trips, presentations, and speakers) (teachers, Counselor, Administration)</p> <p>Implement PBIS that reinforce Core Values.(Teacher, Counselor, Administrator)</p> <p>Provide study skills instruction through the use of small groups. (Teachers, Social Worker, Counselor)</p>	<p>Dayton Metro Library – Trotwood Branch</p> <p>Ohio Department of Education Standards</p> <p>Trotwood Community</p> <p>PBIS Programming</p> <p>Conscious Discipline</p> <p>Ohio State University</p> <p>TMCS D Student Services</p>

	<p>Explain how school is important to your future (Teacher, Counselor)</p> <p>Keep a record of your awards and recognitions, classroom based and building awards. To be included in Data Binders. (Teacher, Counselor)</p>		
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**TROTWOOD MADISON CITY SCHOOLS**  
**CAREER READINESS PROGRAM**

**Grade: 6**  
**CAREER EXPLORATION**

<b>Tools and Assessments</b>	<b>Student Activities</b>	<b>School Activities</b>	<b>Resources</b>
PLTW  Career Pathway  Enrichment during Advisory  Thrively  Diversity Org (Counselors)	Flight and Space  Set up an Ohio MeansJobsK-12 account by (Advisory)  Career Activities	Career curriculum  Career speakers and presentation	OhioMeansJobsK-12  Academic and Career Pathways  TMCS  ODE Standards

**TROTWOOD MADISON CITY SCHOOLS**  
**CAREER READINESS PROGRAM**

**Grade: 7**  
**CAREER EXPLORATION**

<b>Tools and Assessments</b>	<b>Student Activities</b>	<b>School Activities</b>	<b>Resources</b>
Career Adventure Day	Career exploration	Field Trip - career exploration	TMCS
Learning Styles Survey			Dayton Metro Library
Thrively	Introduction to careers w/ activities	View videos and complete hands on activities	OhioMeansJobsK-12
Work value survey	OhioMeansJobsK-12 to review information to continue planning career portfolio	Review individual success plans	ODE Guidelines
PLTW Career Exploration	Medical Detectives CTE	Career Curriculum	TMMS Teachers
Enrichment during Advisory (Teachers)			

**TROTWOOD MADISON CITY SCHOOLS**  
**CAREER READINESS PROGRAM**

**Grade: 8**  
**CAREER EXPLORATION**

<b>Tools and Assessments</b>	<b>Student Activities</b>	<b>School Activities</b>	<b>Resources</b>
MVCTC Tour	Students are able to select and explore career opportunities and get information about college	Field trips Career reflection for a grade	MVCTC Trotwood Staff  OhioMeansJobsK-12
Thrively	Introduction to careers w/ activities	View videos and complete handson activities	College Promise  Trotwood Community
Work value survey	OhioMeansJobsK-12 to review information to continue planning career portfolio	Review individual success plans	TMMS Teachers
Career pathway - Intro to business and careers			
Diversity Org	Assembly to explore career opportunities	Assembly to explore career opportunites - cohort training and internship opportunities	
PLTW	Robotics	Career Curriculum	
Enrichment during Advisory			
Intro to business & careers course	College and career readiness - grad requirements and secondary options		
College Promise Application (Counselors)			

**TROTWOOD MADISON CITY SCHOOLS**  
**CAREER READINESS PROGRAM**

**Grade: 9**  
**CAREER PLANNING**

Tools and Assessments	Student Activities	School Activities	Resources
<p>Academic and Career Pathways</p> <p>Online practice tests and test prep courses (i.e., ACT, WorkKeys)</p> <p>Career Cluster Inventory</p> <p>Strengths/Skills Inventory</p>	<p>Document your reflection of career exploration activities completed (i.e., field trips, career speakers, job shadows, community service and service learning) (Teacher/Counselor) <b>AUGUST – MAY</b></p> <p>Revisit your <b>OhioMeansJobs</b> K-12 account to update your information, retake the Learning Style Survey and the Career Cluster Inventory and the Strength/Skills Inventory and continue planning and update your career portfolio (Counselor) <b>SEPTEMBER</b></p> <p>Revisit and update your Academic and Career Pathways – consider how your interests and strengths may influence your long-term goals and how you can begin preparing now for your career goals by completing related education requirements. (Teacher and Counselor) <b>NOVEMBER</b></p> <p>Explore electives available in 10th grade and identify options to explore interests and expand strengths/skills (Counselor) <b>MARCH</b></p> <p>Explore programs available at your school where you can earn credentials or certificates during high school (Counselor) <b>MARCH</b></p>	<p>Include embedded <b>Career Connections Learning Strategies</b> across all content area courses for students to continue exploring and planning (i.e., Mathematics: creating and using algebraic equations to predict the cost of college and compare total costs across colleges) (Teacher) <b>AUGUST - MAY</b></p> <p>Field trips to area businesses that represent in-demand career fields (Teacher) <b>AUGUST – MAY</b></p> <p>Career speakers and presentations by area professionals (Teacher and Counselor) <b>AUGUST – MAY WITH SPECIAL EMPHASIS ON POWER LUNCHESES SEMESTER 2</b></p> <p>Job shadows with expectations for students to identify linkages between their own learning and the workplace (Teacher) <b>AUGUST – MAY</b></p> <p>Provide students with resources and access to online practice tests and test prep courses (i.e., ACT, PSAT/SAT, WorkKeys, ASVAB) (Teacher and Counselor) <b>SEPTEMBER - May</b></p> <p>Provide students with instruction regarding Academic and Career Pathways (Counselors) <b>September-May</b></p> <p>Advise students and parents about <b>College Credit Plus (CCP)</b>, and career interests and continue to help them make linkages between their learning and future career options (Counselor) <b>NOVEMBER</b></p>	<p>OhioMeansJobs K-12</p> <p>High school course catalog</p> <p>High school graduation requirements and pathways to earning a diploma</p> <p>Academic and Career Pathways</p> <p>act.org</p> <p>collegeboard.com</p> <p>City of Trotwood</p> <p>BBB</p> <p>College Promise</p> <p>Local Colleges, Universities, and Trade and Technical Schools</p> <p>United State Military Recruiters</p> <p>Jobs and Family Services/ Youth Works</p> <p>Ohio Department of Education Content Standards</p>

		<p>Community service and service learning where students have an opportunity to lead, organize and facilitate meaningful projects (Teacher, Administrator, District Staff) <b>DECEMBER AND APRIL</b></p> <p>Provide students and parents informational meetings regarding college credit plus, credit flex, and college application and financial aid processes (Counselor and Administrator) <b>MARCH</b></p> <p>Advise students on choosing electives and other programs that will support them with exploring their interests– pay special focus on graduation requirements and the three pathway options for earning a high school diploma, and making the transition to MVCTC if interested (Counselor) <b>MARCH</b></p> <p>Planned visits to specific area colleges (Counselor) <b>MARCH - MAY</b></p>	
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**TROTWOOD MADISON CITY SCHOOLS**  
**CAREER READINESS PROGRAM**

**Grade: 10**  
**CAREER PLANNING**

<b>Tools and Assessments</b>	<b>Student Activities</b>	<b>School Activities</b>	<b>Resources</b>
<p>Career Profile</p> <p>Academic and Career Pathways</p> <p>Online practice tests and test prep courses (i.e., ACT, PSAT, WorkKeys, ASVAB)</p>	<p>Document your reflection of career exploration activities completed (i.e., field trips, career speakers, job shadows, community service and service learning) (Teacher) <b>AUGUST - MAY</b></p> <p>Revisit your OhioMeansJobs K-12 account to update your information and continue planning (Counselor) <b>OCTOBER</b></p>	<p>Include embedded Career Connections Learning Strategies across all content area courses for students to continue exploring and planning (i.e., Mathematics: creating and using algebraic equations to predict the cost of college and compare total costs across colleges) (Teacher) <b>AUGUST – MAY</b></p> <p>Field trips to area businesses that represent in-demand career fields (Teacher) <b>AUGUST – MAY</b></p> <p>Career speakers and presentations by area professionals (Teacher and</p>	<p>OhioMeansJobs K-12</p> <p>High school course catalog</p> <p>High school graduation requirements and pathways to earning a diploma</p> <p>Academic and Career Pathways</p> <p>act.org</p> <p>collegeboard.com</p>

	<p>Complete Career Profile to explore the relationship between personality and career interests (Teacher and Counselor) <b>OCTOBER</b></p> <p>Explore programs available at your school where you can earn credentials or certificates during high school (Teachers and Counselors) <b>DECEMBER</b></p> <p>Revisit and update your Academic and Career Pathways – consider how your interests and strengths may influence your long-term goals and how you can begin preparing now for your career goals by completing related education requirements. (Teacher and Counselor) <b>DECEMBER</b></p> <p>CTC visit and applications (Counselors) <b>DECEMBER - JANUARY</b></p> <p>Research college admissions criteria (i.e., G.P.A., entrance exam scores, essay, interview) (Counselor) <b>JANUARY</b></p> <p>Explore electives available in 11th grade and identify options to explore interests and expand strengths/skills (Counselor) <b>MARCH</b></p>	<p>Counselor) <b>AUGUST – MAY WITH SPECIAL EMPHASIS ON POWER LUNCHES SEMESTER 2</b></p> <p>Job shadows with expectations for students to identify linkages between their own learning and the workplace (Teacher) <b>AUGUST – MAY</b></p> <p>Students will have opportunity to develop employability skills through courses in Business and Consumer Sciences (Teacher and Administration) <b>AUGUST - MAY</b></p> <p>Provide students with resources and access to online practice tests and test prep courses (i.e., ACT, PSAT, WorkKeys, ASVAB) (Teacher and Counselor) <b>SEPTEMBER - NOVEMBER</b></p> <p>Identify and develop individualized student success plans for new at-risk students as indicated (Administrator and Counselor) <b>END OF FIRST QUARTER</b></p> <p>Advise students and parents as to student assessment results, learning styles and career interests and continue to help them make linkages between their learning and future career options (Counselor) <b>NOVEMBER</b></p> <p>Community service and service learning where students have an opportunity to lead, organize and facilitate meaningful projects (Teacher, Administrator, District Staff) <b>DECEMBER AND APRIL</b></p> <p>Advise students on choosing electives and other programs that will support them with exploring their interests– pay special focus on graduation requirements and the three pathway options for earning a high school diploma,</p>	<p>City of Trotwood</p> <p>BBB</p> <p>College Promise Local Colleges, Universities, and Trade and Technical Schools</p> <p>United State Military Recruiters United State Air Force</p> <p>Jobs and Family Services/ Youth Works</p> <p>Ohio Department of Education Content Standards</p>
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		<p><b>transition to MVCTC</b> if interested (Counselor) <b>JANUARY - MARCH</b></p> <p>Provide students and parents informational meetings regarding college credit plus, credit flex, and college application and financial aid processes (Counselor and Administrator) <b>MARCH</b></p> <p>Planned visits to specific area colleges (Counselor) <b>MARCH – MAY</b></p>	
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**TROTWOOD MADISON CITY SCHOOLS**  
**CAREER READINESS PROGRAM**

**Grade: 11**  
**CAREER PLANNING**

<b>Tools and Assessments</b>	<b>Student Activities</b>	<b>School Activities</b>	<b>Resources</b>
<p><b>College and Career Readiness Course</b></p> <p><b>OMJ (Seal)</b></p> <p><b>Career Interest Inventory</b></p>	<p><b>Students will conduct career research</b></p> <p><b>Students will complete form w/mentors</b></p> <p>Include embedded Career Connections Learning Strategies across all content area courses for students to continue exploring and planning (i.e., Social studies: career interviews where students research careers and related education and training requirements, wage and outlook data for various career pathways) (Teacher) <b>AUGUST - MAY</b></p>	<p><b>College and Career Readiness Course</b></p> <p>Include embedded Career Connections Learning Strategies across all content area courses for students to continue exploring and planning (i.e., Social studies: career interviews where students research careers and related education and training requirements, wage and outlook data for various career pathways) (Teacher) <b>AUGUST - MAY</b></p> <p>Field trips to area business that represent in-demand career fields (Teachers) <b>AUGUST - MAY</b></p> <p>College and Career speakers/presentations by area professionals (Teachers and Counselors) <b>AUGUST – MAY WITH SPECIAL EMPHASIS ON POWER LUNCHES</b></p>	<p><b>Class Curriculum OMJ (Seal)</b></p>



	<p>Field trips to area business that represent in-demand career fields (Teachers) <b>AUGUST - MAY</b></p> <p>College and Career speakers/presentations by area professionals (Teachers and Counselors) <b>AUGUST – MAY WITH SPECIAL EMPHASIS ON POWER LUNCHESES</b></p> <p>Review individual success plans of identified students with student and parent.(administrator and counselor) <b>SEPTEMBER AND JANUARY</b></p> <p>College and career fairs to begin evaluating options and college visits to inform decisions and meet with admissions and financial aid advisors (Counselor and Administrator) <b>SEPTEMBER - NOVEMBER</b></p> <p>Provide students with resources and access to online practice tests and test prep courses (i.e., ACT, WorkKeys) (Teacher and Counselor) <b>SEPTEMBER - NOVEMBER</b></p> <p>Identify and develop individualized student success plans for new at-risk students (Administrator and Counselor) <b>END OF FIRST QUARTER</b></p>	<p>Review individual success plans of identified students with student and parent.(administrator and counselor) <b>SEPTEMBER AND JANUARY</b></p> <p>College and career fairs to begin evaluating options and college visits to inform decisions and meet with admissions and financial aid advisors (Counselor and Administrator) <b>SEPTEMBER - NOVEMBER</b></p> <p>Provide students with resources and access to online practice tests and test prep courses (i.e., ACT, WorkKeys) (Teacher and Counselor) <b>SEPTEMBER - NOVEMBER</b></p> <p>Identify and develop individualized student success plans for new at-risk students (Administrator and Counselor) <b>END OF FIRST QUARTER</b></p> <p>Advise students and parents as to student assessment results, work value indicator, learning styles and career interests and continue to help them make linkages between their learning and future career options (Counselor) <b>NOVEMBER</b></p> <p>Community service and service learning where students have an opportunity to lead, organize and facilitate meaningful projects (Teacher, Administrator, District Staff) <b>DECEMBER AND APRIL</b></p> <p>Provide informational meetings regarding college credit plus and credit flex (Counselor) <b>MARCH</b></p> <p>Advise students on senior electives and programs offered</p>	
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	<p>Advise students and parents as to student assessment results, work value indicator, learning styles and career interests and continue to help them make linkages between their learning and future career options (Counselor) <b>NOVEMBER</b></p> <p>Community service and service learning where students have an opportunity to lead, organize and facilitate meaningful projects (Teacher, Administrator, District Staff) <b>DECEMBER AND APRIL</b></p> <p>Provide informational meetings regarding college credit plus and credit flex (Counselor) <b>MARCH</b></p> <p>Advise students on senior electives and programs offered where they may earn credentials, certificates or college credit (Counselor) <b>MARCH</b></p> <p>Advise students and parents on options to finance their postsecondary education (i.e., grants, loans, scholarships), resources needed to apply to college, military and work, and other supports necessary for</p>	<p>where they may earn credentials, certificates or college credit (Counselor) <b>MARCH</b></p> <p>Advise students and parents on options to finance their postsecondary education (i.e., grants, loans, scholarships), resources needed to apply to college, military and work, and other supports necessary for their plans after high school (Counselors) <b>MARCH</b></p> <p>Sponsor a Job and Career Expo (Counselor, Teacher, and District Staff) <b>MAY</b></p>	
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	<p>their plans after high school (Counselors) <b>MARCH</b></p> <p>Sponsor a Job and Career Expo (Counselor, Teacher, and District Staff) <b>MAY</b></p>		
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**TROTWOOD MADISON CITY SCHOOLS**  
**CAREER READINESS PROGRAM**

**Grade: 12**  
**CAREER PLANNING**

<b>Tools and Assessments</b>	<b>Student Activities</b>	<b>School Activities</b>	<b>Resources</b>
<p>Career Profile</p> <p>FAFSA <b>OCTOBER -FEBRUARY</b></p> <p>Applications (work, college, military, scholarship, financial aid, etc.) <b>SEPTEMBER - MAY</b></p> <p>Work Value Survey</p> <p>Academic and Career Pathways</p> <p>End-of-Course Exams <b>APRIL</b></p> <p>Online practice tests and test prep courses (i.e., ACT, WorkKeys, ASVAB)</p> <p>College and Post-Secondary</p>	<p>Complete applications and submit essay and career narrative as required for your plans after high school – remember to request recommendations and transcripts (Counselor, Teacher, and District Staff) <b>AUGUST – DECEMBER</b></p> <p>Document reflection of career exploration activities (i.e., field trips, career speakers, job shadows, work experience, community service and service learning, college visits, college and career fairs) (Counselor and Teacher) <b>AUGUST – MAY</b></p> <p>Senior Mentor Program - Students will work with a mentor on post-secondary planning and processes (Counselor, Teacher, and District Staff) <b>AUGUST – MAY</b></p>	<p>Complete applications and submit essay and career narrative as required for your plans after high school – remember to request recommendations and transcripts (Counselor, Teacher, and District Staff) <b>AUGUST – DECEMBER</b></p> <p>Document reflection of career exploration activities (i.e., field trips, career speakers, job shadows, work experience, community service and service learning, college visits, college and career fairs) (Counselor and Teacher) <b>AUGUST – MAY</b></p> <p>Senior Mentor Program - Students will work with a mentor on post-secondary planning and processes (Counselor, Teacher, and District Staff) <b>AUGUST – MAY</b></p> <p>Revisit your OhioMeansJobs K-12 account to update your information and continue</p>	<p>OhioMeansJobs K-12</p> <p>ASCA (American School Counseling Association)</p> <p>Dayton Foundation</p> <p>High school course and program offerings</p> <p>High school graduation requirements and pathways to earning a diploma</p> <p>Academic and Career Pathways</p> <p>act.org</p> <p>collegeboard.com</p> <p>fafsa.org</p> <p>fastweb.com</p> <p>Learn to Earn</p>

<p>Education and Training Search</p> <p>ACT, SAT, ASVAB, WorkKeys</p> <p>Certification Exams</p> <p>Scholarship Search</p>	<p>Revisit your OhioMeansJobs K-12 account to update your information and continue planning (Counselor) <b>SEPTEMBER</b></p> <p>COMPLETE THE FAFSA (COUNSELOR) <b>OCTOBER – MARCH 1</b></p> <p>Scholarship Night (Counselor) <b>JANUARY</b></p> <p>Academic Signing Day (Counselor) <b>MAY</b></p> <p>Compile a career portfolio that includes the documentation collected throughout high school, exemplar works, essays, your résumé and other components necessary to support your plans after high school (Counselor, Teacher, and District Staff) <b>APRIL</b></p> <p>Update the draft of your résumé (Teacher and District Staff) <b>APRIL</b></p>	<p>planning (Counselor) <b>SEPTEMBER</b></p> <p>COMPLETE THE FAFSA (COUNSELOR) <b>OCTOBER – MARCH 1</b></p> <p>Scholarship Night (Counselor) <b>JANUARY</b></p> <p>Academic Signing Day (Counselor) <b>MAY</b></p> <p>Compile a career portfolio that includes the documentation collected throughout high school, exemplar works, essays, your résumé and other components necessary to support your plans after high school (Counselor, Teacher, and District Staff) <b>APRIL</b></p> <p>Update the draft of your résumé (Teacher and District Staff) <b>APRIL</b></p>	<p>City of Trotwood</p> <p>BBB</p> <p>College Promise</p>
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