

Building Level Parent Engagers . Support Advocate and Monitor (S.A.M.)

Support

1. Serves as the first line of defense for families.
2. Serves as a connection to school resources and personnel.
3. Serves as a member of the building level parent engagement team.
4. Helps families to successfully navigate our system.
5. Uses the Trotwood- Madison C.A.R.E.S. model to proactively problem-solve.
6. Uses the 4 Categories of Parent Engagement events and activities to help plan building parent engagement meetings and events

Advocate

1. Works proactively to establish and improve relationships between district, families, and community stakeholders
2. Helps families to connect with district programming, district services, and community resources.
3. Partners with community stakeholders to assist with providing wrap around services for families
4. Escalates internal issues as necessary to the Parent Engagement Specialist.
5. Attends monthly stakeholder and department meetings

Monitor

1. Contacts 10 families daily to share positive messaging
2. Works collaboratively with Pupil Services, PDADs, School Staff and Social workers
3. Conducts surveys for stakeholder feedback
4. Completes systems fidelity checks as needed (C2R- Concern to Resolution)